

YPAR 5-12 Working Group Minutes

Thursday 12th January 2012

Attendance:

Tony Rock, Linda Mulligan (Ozanam House), Enda O'Flaherty (Rutland Street), Marie Yvonne Hegarty (HSCL Marlborough St), Barry Haughey (Foundations Project), Sharon Downey (HSCL Gardiner St), Dee Coleman (St Vincents Boys NS), Paul Madden (NYP1), Pauline Piggott (CASPr), Pat Gates (YPAR).

The Chairperson (Tony Rock) of the YPAR 5-12 Working Group welcomed all to the first meeting of the New Year.

Tony informed the meeting that as an outcome from the review and planning meeting that the 5-12 working group held at the end of 2011 the working group will follow a consistent agenda over the next 24 months which will focus on actions relating to the five priority headings identified in the planning meeting. These were;

1. Supporting current activities
2. Promoting the YPAR Protocol
3. Working Group Participation
4. Identifying Gaps in Services
5. Monitoring progress of Working Group Activities

At the meeting the following actions below were agreed under each heading.

Objective	What will be done? (Action)	By who	By When
Supporting current activities	One-Book-One Community Initiative Launched. 900 books available. Each school to organise one activity.	HSCL Team 16 Schools	19 th Jan – 22 nd March
	Evening Discos. Two discos will be held on the 2 nd and 9 th February. The target is a maximum of 3 discos per year.	Ozanam House and NYP1	2 nd & 9 th February
	Sharing information on Summer Projects and organising joint activities. Identify new funding streams for activities	All 5-12 local projects.	Workshop to be held 6 th March to organise joint activities
	TR to contact Dave Little re sports and swimming gala.	TR	Before meeting on the 6 th March
	Develop new arts and music activities. Ozanam House RC will explore the possibility of weekends for these activities as there is limited capacity during the week in the building.	Ozanam House	By 6 th March

Objective	What will be done? (Action)	By who	By When
Promotion of the YPAR Protocol	All participants expressed the value and benefits of the protocol. There were 12 Protocol cases between the groups in attendance. Frustration was voiced at the lack of engagement by HSE Social Workers. YPAR Protocol met with School Principals and they are happy to work with the Protocol		
	Need to sell the benefits of the Protocol to Social Workers and the Parents.	YPAR Protocol Coordinator YPAR and agency workers	Continually

Objective	What will be done? (Action)	By who	By When
Review and promote participation in the 5-12 Working Group	It was agreed that the current participants in the 5-12 WG make up the core of the group but that there was a need to secure representation from a number of other key agencies, namely the HSE, Garda and DCC.		
	Garda participant – Rep from NYP1 to follow up on Daniel Holden (community Garda)	NYP1	By 23 rd Feb.
	HSE and DCC participation - YPAR Coordinator to identify relevant participant.	YPAR Co-ordinator	By 23 rd Feb.

Objective	What will be done? (Action)	By who	By When
Identify and address gaps in policy and services	It was agreed these issues will be addressed at a later meeting. People should be thinking about what current gaps exist in services for 5-12 year-olds.	5-12 Working Group	March 2012

Objective	What will be done? (Action)	By who	By When
Measuring progresses of Working Group activities	YPAR is endeavouring to introduce a more systematic and consistent way to measure the effects of its activities as a means to identify if its interagency work is having an impact and a benefit to its target groups i.e. young people, their families and the agencies involved.		
	YPAR to introduce user friendly monitoring/reporting templates for working group participants to record YPAR activities.	YPAR coordinator	Immediately and continuous
	Working group participants to use templates to report back on the YPAR activities they are involved in.	Working Group participants	Continually
	Templates to be sent out two weeks before follow up meeting.	YPAR Staff	

Using the above format to minute the working group meetings to review progress on it agreed activities.

Participants involved in activities will be asked to complete a short reporting form (see form below as an addendum to these minutes) prior to the next working group meeting outlining progress including what helped or hindered progress. A summary of these can then be prepared for the meeting by YPAR staff.

Outcomes from activities will also be recorded on a central monitoring system in the YPAR offices. This will enable YPAR staff to produce six-monthly and 12 monthly reports and analysis of the outcomes from the activities of the working group.

Sharing Information:

1. M Y Hegarty offered participants an invitation to the One-Book-One-Community book launch which will take place in O Connell School on the 19th January.
2. FNYP Conference will take place on 20th January in Clonliffe College
3. Strengthening Families Programme is taking Referrals and will run for 14 weeks starting 21st February

Next YPAR 5-12 Working Group will take place on Thursday 23rd February at 11am in Ozanam House

YPAR 5-12 Working Group Individual Action Recording Form

Name of Person Completing report:	
Your Project/Agency:	
Which YPAR Working Group are you reporting for?	
Is your activities part of an YPAR protocol case?	

What is the issue/concern/need you are working on?

What do you want to achieve?

What actions have you done to date?

What have been the achievements and benefits of your actions?

Has the issue been resolved, completed or ongoing?

What other organisations/agencies collaborated in this activities/action?

What Helped and/or Hindered you in carrying out this action/activity?

Signature: _____

Dated: _____

Please Return to

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